

Minutes of the Regular Meeting of the City Council of the City of Manchester
Monday, June 24, 2024

Mayor Behnken called the meeting to order at 5:00pm. The meeting began with the Pledge of Allegiance.

Roll call of members present: Mary Ann Poynor, Joe Dittrick, Bryan Gray, Linda Schmitt, Bill Scherbring.
Absent: None.

Motion by Schmitt, seconded by Poynor to approve the agenda as presented. On call of roll: Ayes: Schmitt, Poynor, Dittrick, Scherbring, Gray. Nays: None. Motion carried.

Public Input

The following individuals spoke in support of the airport: Pat Schmitz, 1994 240th Street; Jim McGraw, 2353 180th Avenue; Bobby Boehm, 2355 Jet Road; Chris Jannsen, 405 North Franklin Street; Mitch Counce, 18046 223rd Street; and Donna Boss, Delaware County Economic Development Director. Tirzah Wedewer, 2328 Jefferson Street, presented the City Council with letters of support for the airport. Jay Schmitt, 750 Ridgewood Drive, spoke in opposition to the airport.

Consent Agenda

- 3.1 Approval of the minutes of the June 10, 2024 Regular City Council meeting
- 3.2 R-070-2024 Resolution Approving Bills
- 3.3 Acknowledge Receipt of City Reports & Minutes: minutes of the May 9, 2024 Library Board meeting; May 2024 Wastewater IDNR Reports
- 3.4 Liquor License Applications: New 14 Day On Premise Class C Retail Alcohol License for the Delaware County Fair Society for the Delaware County Fair July 8, 2024 - July 14, 2024
- 3.5 Approval of parking lot closure for Grundy National Bank event on June 25, 2024
- 3.6 R-071-2024 Resolution Waiving Right to Review Plat (Graybill)
- 3.7 R-072-2024 Resolution Waiving Right to Review Plat (Young)
- 3.8 Approval of the Consent Agenda

Mayor Behnken reviewed the items on the Consent Agenda with the City Council. Motion by Scherbring, seconded by Poynor to approve the Consent Agenda. On call of roll: Ayes: Scherbring, Poynor, Schmitt, Gray, Dittrick. Nays: None. Motion carried.

Bills approved for payment:

| Vendor | Description | Amount |
|-----------------------------------|---------------------------|-----------|
| ACCENT LASER | TONER CARTRIDGES | 341.78 |
| ACCESS SYSTEMS LEASING | SHOP PHONE MAINTENANCE | 187.50 |
| AFLAC | PAYROLL WITHHOLDINGS | 708.73 |
| ALL SECURE | FIRE ALARM MAINTENANCE | 56.25 |
| ALLIANT ENERGY | ELECTRICITY | 16,327.93 |
| AMAZON BUSINESS | SUPPLIES | 2,688.60 |
| ASCENT AVIATION | AVIATION FUEL | 6,301.90 |
| BAKER & TAYLOR BOOKS | LIBRARY MATERIALS | 3,165.47 |
| BARD MATERIALS | PLAYGROUND SAND | 185.75 |
| BURNS INC | ANIMAL CONTROL SUPPLIES | 86.73 |
| CARRICO AQUATIC RESOURCE | POOL CHLORINATOR | 3,866.60 |
| CITY LAUNDERING | SUPPLIES, RUG MAINTENANCE | 117.95 |
| CITY OF MANCHESTER CHRISTMAS CLUB | PAYROLL WITHHOLDINGS | 290.00 |

| | | |
|---------------------------------------|-------------------------------|------------|
| CITY OF MANCHESTER FLEX PLAN | PAYROLL WITHHOLDINGS | 1,040.87 |
| COLLECTION SERVICE CENTER | PAYROLL WITHHOLDINGS | 173.53 |
| COPY SYSTEMS | SUPPLIES | 285.80 |
| DATA PILOT | PHONE DUMP SYSTEM | 3,940.00 |
| DIAMOND VOGEL | PAINT STRAINERS | 161.50 |
| DON & WALT | COMPLEX ELECTRICAL PANEL | 349.10 |
| EFTPS - FED, FICA, MEDICARE | PAYROLL WITHHOLDINGS | 25,468.28 |
| ERIN LEARN | MILEAGE REIMBURSEMENT | 239.86 |
| FAREWAY STORES | SUPPLIES | 174.67 |
| FEHR GRAHAM | ENGINEERING | 21,286.50 |
| HAWKINS INC | CHEMICALS | 984.92 |
| IA DEPT OF REVENUE | SALES/PAYROLL TAXES | 3,648.93 |
| INFRASTRUCTURE TECHNOLOGY | NETWORK SECURITY | 495.00 |
| IPERS | PAYROLL WITHHOLDINGS | 13,293.50 |
| J&R SUPPLY | WATER SUPPLIES | 1,054.00 |
| LANDSCAPES BY CHILDS PLAY | LIBRARY LANDSCAPING | 6,809.95 |
| LOECKE BUILDING SERVICE | LIBRARY MEETING ROOM UPDATE | 12,742.02 |
| MAQUOKETA VALLEY ELECTRIC | STREET LIGHTING | 155.15 |
| MASTERPIECE CLEANING | CLEANING | 800.00 |
| MEDIACOM | PHONE/INTERNET | 254.90 |
| MES FIRE MUNICIPAL EMERGENCY SERVICES | FIRE HOODS | 1,366.30 |
| MICROBAC LABORATORIES | TESTING | 883.50 |
| MIDWEST ALARM | WASTEWATER PLANT ALARM | 365.68 |
| MISSIONSQUARE | PAYROLL WITHHOLDINGS | 952.18 |
| MOMENTUM SCREENPRINTS | UNIFORMS | 1,082.00 |
| OVERDRIVE | LIBRARY SUBSCRIPTION | 1,727.16 |
| PETERS & LONGMUIR | LEGAL FEES | 1,080.88 |
| PIRC TOBIN CONSTRUCTION | PAY #2 GRAND AVENUE EXTENSION | 287,916.69 |
| PITNEY BOWES | POSTAGE METER LEASE | 216.12 |
| POLICE LEGAL SCIENCES | TRAINING | 2,000.00 |
| POSY PLACE FLORAL & GIFTS | SUPPLIES | 135.00 |
| SCHMITZ JANITORIAL | PARK SUPPLIES | 263.50 |
| TOP GRADE EXCAVATING | PAY #3 EAST MAIN PROJECT | 306,558.10 |
| VOYA | PAYROLL WITHHOLDINGS | 2,482.00 |
| WALMART | SUPPLIES | 426.62 |
| WEIKERT CONTRACTING | LINE PAINTING | 6,233.23 |
| WELLMARK | HEALTH/DENTAL INSURANCE | 2,551.58 |
| WELTER STORAGE EQUIPMENT | CHAIR | 480.00 |
| WINDSTREAM | PHONE/INTERNET | 658.60 |
| | TOTAL | 745,062.81 |
| | | |
| | Fund Summary | |
| | Fund | Amount |
| | 001 - GENERAL | 84,189.60 |
| | 110 - ROAD USE TAX | 5,582.06 |
| | 171 - LIBRARY GIFT & TRUST | 15,921.42 |
| | 180 - POLICE CANINE | 45.12 |
| | 309 - STREET IMPROVEMENT | 6,233.23 |

| | | |
|--|-----------------------|------------|
| | 324 - STREET PROJECTS | 615,761.29 |
| | 600 - WATER | 7,615.38 |
| | 610 - SEWER | 9,714.71 |
| | Grand Total | 745,062.81 |

Travel Dubuque Partnership & Project

Maggie Sommers, Delaware County Tourism Director, discussed the partnership with Travel Dubuque, funded by the Delaware County Supervisors, to expand marketing reach. The initiative includes installation of selfie stations throughout Delaware County, with one in Ryan and in Greeley, and they would like permission to place one at the whitewater park. Motion by Dittrick, seconded by Schmitt to approve the installation of a selfie station at the Manchester Whitewater Park. On call of roll: Ayes: Dittrick, Schmitt, Gray, Scherbring, Poynor. Nays: None. Motion carried.

Federal Aviation Administration Capital Improvement Plan Update for the Manchester Municipal Airport

Discussion was held on various topics related to the airport, including the proposed capital improvement plan update for resurfacing the existing runway. Motion by Dittrick, seconded by Schmitt to table action on the Federal Aviation Administration Capital Improvement Update for the Manchester Municipal Airport. On call of roll: Ayes: Dittrick, Schmitt, Gray. Nays: Scherbring, Poynor. Motion carried.

Request for Operation of a Lemonade Stand at the Whitewater Park

Motion by Dittrick, seconded by Gray to approve the request of Megan Mueller and Patricia Vaske for their children to operate a lemonade stand at the Whitewater Park the week of July 8, 2024, subject to having adult supervision. On call of roll: Ayes: Dittrick, Gray, Scherbring, Poynor, Schmitt. Nays: None. Motion carried.

Fire Station Solar Panel Project - Review quotes and award project

Motion by Schmitt, seconded by Gray to accept the quote of \$63,740.00 from Wulfekuhle Electric for the Fire Station Solar Panel Project. On call of roll: Ayes: Schmitt, Gray, Scherbring, Dittrick, Poynor. Nays: None. Motion carried.

Construction Project Updates

Sam Ertl, Fehr Graham and Jason Wenger, Burrington Group, updated the Council on construction projects.

Reports

City Council and staff reports were given.

Motion by Gray, seconded by Schmitt that the meeting adjourn at 6:06pm. On call of roll: Ayes: Gray, Schmitt, Scherbring, Dittrick, Poynor. Nays: None. Motion carried.

Connie Behnken, Mayor

Attest:

Erin Learn, City Clerk